

WYLD Governing Board Conference Call Minutes
November 18, 2014

I. Welcome and Roll Call at 1:05pm.

Board members present: Jill Mackey, Marci Mock, Brad Matthies, Jason Grubb, Karen Jean Funk, Jessi Gerdes, Rebecca Lehman, Lesley Boughton, Brian Greene, and recorder Kim Heaster.

II. Agenda and Minutes:

Rebecca moved that the minutes of the October meeting be approved as written, and Jessi seconded. The minutes were approved.

III. Wyoming State Librarian's Report: Lesley Boughton:

WYLD breach and required notification:

- Wyoming State Statute addresses computer breaches. This breach fell under state statute.
- CIO has protocol that identifies threat levels. There are five levels, ours reached level 4.
- Sent out notifications to media, two reporters called for information. The AP feed that has gone out has incorrect information.
- No personally identifiable information was taken as far as we know.

There needs to be a discussion on the security of the system. The patron data is wide open. Patron privacy statutes must be understood by ALL library employees. Two libraries in the state have Social Security Numbers in patron records. Jill will discuss setting up an ad hoc committee in her report.

IV. WYLD Office Report: Brian Greene:

1. Lesley covered everything about the hacking.
2. Blue Cloud Rewards – the purchasing of MobileCirc, Bookmyne+, and API is “in the works”. It is going through legal right now, we’ll see how it plays out.
3. The TAZ test server has been offline since the hack as a precaution. In the first third of December, SirsiDynix will reinstall the operating system on TAZ. Shortly thereafter, we will install Symphony Service Pack (SP) 5 for several reasons:
 - a. Learn how long it will take to install on WYLD server,
 - b. Double check to make sure it is not buggy,
 - c. Make sure it will work as documented.

Once we’re comfortable with it, we’ll announce the install date of SP5 on WYLD which will require library staff to OK updates to WorkFlows. This is a necessary prequel to the implementation of the Blue Cloud Cataloging product which has finally been released. We will test it and work it to make sure it is ready for WYLD primetime. That too will be made available in the near future.

- V. President's Report: Jill Mackey:
1. Bylaws committee – final revision is done. It has been sent to Mary Jayne for review. When Mary Jayne is done she will send it to Jill and Jill will get it sent out to everyone.
 2. Ad hoc committee – look at system security. Lesley stated that no library should include personally identifiable information (SSN, date of birth, etc.) in patron records. There should be guidelines set up for patron records.
The committee should have 2-3 people plus the WYLD office staff. Brad volunteered to be on the committee to represent the community colleges. Marci and Jason volunteered to represent the public libraries. Jill will listen in. The committee will identify issues with help from the WYLD office and establish guidelines for what goes into the patron records. They will have a conference call on Monday, December 8th, at 2:00pm. The WYLD office will put together a list of concerns and email it out to the committee members before the conference call.
- VI. Governing Board Members Reports/Issues:
Marci Mock: Brenda Ayers told Marci that the retreat was really great and so was Missy as the facilitator.
- VII. Annual meeting:
Jill is still casting around for workshop ideas. Thank you Brad, for your ideas. Brian also mentioned several that could be available if Blue Cloud Cataloging and Blue Cloud Analytics are up and running.

The next Governing Board conference call will be Tuesday, December 9, 2014 at 1:00pm.

Meeting adjourned at 1:40pm.

Respectfully submitted,

Kimberly Heaster